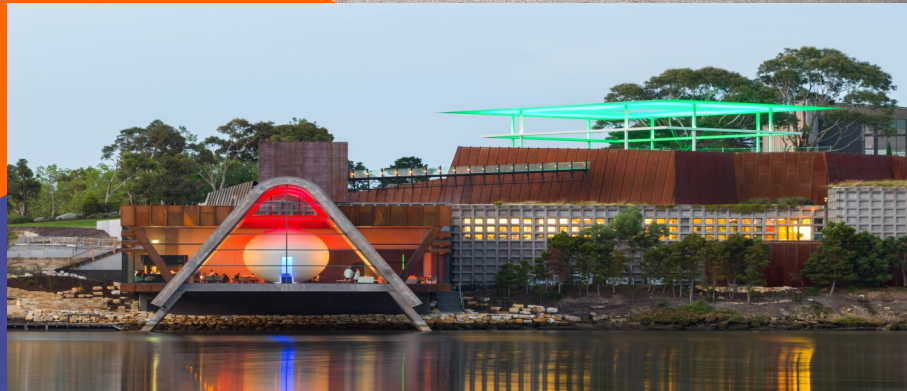


# MEMBERSHIP APPLICATION FORM



General / Commercial Contractor  
Housing Contractor  
Trade Contractor  
Trade Supplier  
Service Provider  
Affiliate Member



**CHOOSE MASTER BUILDERS**

**A NAME YOU CAN TRUST**



Construction & Building Industry Super







**MASTER BUILDERS**  
T A S M A N I A

## **WHAT IS MASTER BUILDERS TASMANIA?**

- Since its establishment in 1891 Master Builders Tasmania (MBT) has been determined and effective in improving the conditions under which the building industry operates. It is a non-political and not-for-profit organisation set up to safeguard and promote the interests of its Members.
- MBT continually assists in developing the skills and professionalism of its Members by providing access to a wide range of services.
- MBT encourages, mentors and supports young builders to achieve the highest standards in their chosen profession.
- MBT offers a pathway to National recognition through the Excellence Awards Programme which provides an opportunity to present your project for national appraisal.

## **WHY BE A MEMBER?**

- Master Builders Tasmania is committed to providing the highest level of personal service to all sectors of its membership. We take seriously the responsibility of protecting and furthering the interests of our Members.
- The Industry is continually changing and our commitment to keeping Members fully informed on new developments never stops.
- MBT, in conjunction with our National Office, can provide resources well beyond those available from any comparable organisation.
- MBT provides you with opportunities to network and attend special occasion events while gaining those important CPD points.
- MBT offers Members the opportunity to be identified by potential clients with a "Search for a Member" function on the MBT webpage.
- Being a Master Builder gives you a real point of difference. Our Members are regarded by consumers as providing a superior standard of workmanship and professionalism.

## **LET MBT ASSIST YOU IN YOUR BUSINESS**

- Insurance - a comprehensive and competitive range of insurance options.
- Member Benefits - a wide range of Member benefits designed to save you time and money.
- WHS - let us help you to work through legislation and provide assistance.
- Industrial Relations - advice on new legislation, building unions, dispute resolution and industrial awards.
- Documents - a comprehensive range of building contracts and publications.
- Networking - exposure to leading industry master suppliers and building professionals.
- MBA Finance
- Master Builders Group Training Organisation (GTO)

## **TRAINING & CONTINUED PROFESSIONAL DEVELOPMENT (CPD)**

- MBT Training Services aims to deliver and facilitate training to support the maintenance of skills and knowledge and to provide opportunity for further professional development.
- CPD points earned by attending training are automatically recorded for MBT Members. Members have access to their CPD Log via the MBT website.
- Special rates are available to members who attend training courses. MBT offers Certificate IV in Building and Construction (Building) and Diploma of Building and Construction (Building). MBT partners with RTOs to deliver the best and most relevant training. Our training facilities in each regional office are first class and comfortably accommodate attendees.

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**For more information please contact your nearest office**

### **Hobart**

Level 5, 116 Bathurst Street, Hobart  
P: 03 6210 2000  
E: [headoffice@mbatas.org.au](mailto:headoffice@mbatas.org.au)

### **Launceston**

30 Gleadow Street, Invermay  
P: 03 6334 7400  
E: [launceston@mbatas.org.au](mailto:launceston@mbatas.org.au)

### **Devonport**

41 Steele Street, Devonport  
P: 03 6424 4144  
E: [devonport@mbatas.org.au](mailto:devonport@mbatas.org.au)

# APPLICATION FOR MEMBERSHIP FORM

Please tick the appropriate category  
that you are applying for

<p><b>Contractor</b></p> <p>General / Commercial</p>	<p><b>Where greater than 40% of income is derived from the Commercial Sector</b></p> <p>A member accredited as a <b>Contractor – General / Commercial</b> is allowed to undertake the following scope of works:</p> <ul style="list-style-type: none"> <li>Construction of buildings as defined in the Building Code of Australia as building Class 1 to 10.</li> </ul>	<input type="checkbox"/>
<p><b>Contractor</b></p> <p>Housing</p>	<p><b>Where greater than 60% of income is derived from the Domestic Sector</b></p> <p>A member accredited as a Housing Contractor will without further accreditation be restricted to the following scope of works:</p> <ul style="list-style-type: none"> <li>Building work as defined in the Building Code of Australia as buildings Class 1 and 10.</li> <li>Building work defined in the Building Code of Australia as buildings Class 2 to Class 9 buildings of Type C construction with a gross floor area up to 2000 square metres.</li> </ul> <p><b>Members accredited at this level will also be allowed to:</b></p> <ul style="list-style-type: none"> <li>Prepare plans if the documents are for the personal use of the member, and /or if the member holds the appropriate insurance for design criteria.</li> </ul>	<input type="checkbox"/>
<p><b>Contractor</b></p> <p>Trade</p>	<p>A member accredited as a Trade Contractor is allowed to undertake work within the restrictions imposed by their level of qualification and or experience.</p> <p><b>Commercial</b> – where greater than 40% of income is derived from the Commercial Sector.</p> <p><b>Housing</b> – where greater than 60% of income is derived from the Housing Sector.</p> <p><b>Specialist</b> – a vocational trade based (i.e. Plasterer, Electrician).</p> <p><b>General</b> – a non-vocational trade based (i.e. Concreter, Fencer).</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p><b>Trade Supplier</b></p>	<p>A member accredited as a Trade Supplier is without restriction allowed to provide products to the Building and Construction Industry and its participants to the extent that it can demonstrate where required under statute that the product/s comply with Australia Standards, Building Code of Australia, CSIRO, Building Research Association of New Zealand, etc., together with evidence of product guarantees.</p>	<input type="checkbox"/>
<p><b>Service Provider</b></p>	<p>A member accredited as a Service Provider is without restriction allowed to provide services to the Building and Construction Industry and its participants to the extent of the personal, technical and practical qualification.</p> <p>The Master Builders brand underpins the credibility of a Service Provider's business. We promote the brand via our E-news, website and a static display in the office and other opportunities with master supplier agreement.</p>	<input type="checkbox"/>
<p><b>Affiliate Member</b></p>	<p>An Affiliate member is a person who may be undertaking study or an employee of a member and consequently would not be eligible to apply for membership under the rules of the other Membership categories within the Association's Constitution.</p>	<input type="checkbox"/>

## AREAS OF EXPERTISE - you must complete this section

To help us better understand your business, please select the categories below which best describe your activities.

This information is essential for effective search engine capabilities used in “search for a member”  
on the MBT webpage.



Trading Name: .....

Address (as it will appear on MBT website): .....

<input type="checkbox"/>	Asbestos Removal (Licence)	<input type="checkbox"/>	Precast Concrete
<input type="checkbox"/>	Building & Construction Hardware Supplier	<input type="checkbox"/>	Prestressed Concrete
<input type="checkbox"/>	Building Advice and Consultancy / Home Inspections	<input type="checkbox"/>	Project Management
<input type="checkbox"/>	Building Surveying	<input type="checkbox"/>	Quantity Surveyor
<input type="checkbox"/>	Civil Construction / Roads	<input type="checkbox"/>	Refrigeration & Air-Conditioning Services
<input type="checkbox"/>	Commercial Design & Construction	<input type="checkbox"/>	Rendering
<input type="checkbox"/>	Commercial Projects (up to 2000 sq metres/1 level)	<input type="checkbox"/>	Renovations / Additions / Extensions / Restorations
<input type="checkbox"/>	Commercial Projects (above 2000 sq meters/3 levels)	<input type="checkbox"/>	Repairs & Maintenance
<input type="checkbox"/>	Concreting	<input type="checkbox"/>	Retaining Walls
<input type="checkbox"/>	Demolition	<input type="checkbox"/>	Roof Trusses Supplier / Timber Supplier
<input type="checkbox"/>	Dispute Resolution / Arbitration / Mediation	<input type="checkbox"/>	Roofing Contractors / Suppliers
<input type="checkbox"/>	Drafting / Design Services (Residential)	<input type="checkbox"/>	Scaffolding (Licence)
<input type="checkbox"/>	Electrical Contracting / Testing and Tagging (Licence)	<input type="checkbox"/>	Service Provider
<input type="checkbox"/>	Employment Services	<input type="checkbox"/>	Shopfitting / Office Fitout / Partitioning
<input type="checkbox"/>	Engineering (Certificate)	<input type="checkbox"/>	Skylights
<input type="checkbox"/>	Fencing	<input type="checkbox"/>	Stair Cases
<input type="checkbox"/>	Floor Coverings	<input type="checkbox"/>	Steel Manufacturer
<input type="checkbox"/>	Garages, Carport, Sheds	<input type="checkbox"/>	Tanking / Waterproofing
<input type="checkbox"/>	Heritage Restoration	<input type="checkbox"/>	Timber Decks
<input type="checkbox"/>	House & Land Packages	<input type="checkbox"/>	Timber Flooring Installation / Sanding and Coating
<input type="checkbox"/>	Joinery / Kitchens	<input type="checkbox"/>	Training
<input type="checkbox"/>	Landscaping	<input type="checkbox"/>	Transportable and Manufactured Homes
<input type="checkbox"/>	New Homes / Residential	<input type="checkbox"/>	Underpinning
<input type="checkbox"/>	Painting & Decorating	<input type="checkbox"/>	Wall / Floor Tiling
<input type="checkbox"/>	Plastering	<input type="checkbox"/>	Windows / Glazing
<input type="checkbox"/>	Plumbing (Licence)		
<input type="checkbox"/>	<b>*OTHER</b> (please specify): .....		

*\*Note: Additional categories will be considered*



MASTER BUILDERS  
TASMANIA

## APPLICANT DETAILS - you must complete this section

Personal Details	<p><b>Title</b> (please circle): Mr / Mrs / Ms / Miss / Dr / Other (please state) .....</p> <p>Given Names: ..... Surname: .....</p> <p>Date of Birth: ..... / ..... / ..... Place of Birth: .....</p>
Business Structure	<p><b>Sole Trader</b> <input type="checkbox"/> <b>Partnership</b> <input type="checkbox"/> <b>Company</b> <input type="checkbox"/></p>
Business Details	<p>Business / Company Name: .....</p> <p>ABN / ACN (if applicable): ..... Accreditation No. (if applicable): .....</p> <p>Category Accredited (if applicable): (please select) <b>Builder</b> - Low / Medium / Open Rise / Other .....</p> <p>Date Business Commenced: ..... / ..... / ..... Period in Industry (years): .....</p>
Business Contact	<p>Trading Name (if different from above): .....</p> <p>Business Address: St No: ..... Street Name: ..... Suburb: ..... PC: .....</p> <p>Postal Address: ..... Suburb: ..... PC: .....</p> <p>Business Phone: (.....)..... Mobile: ..... Fax: (.....).....</p> <p>Email: .....</p>
Nominated Representative	<p>Full name of person nominated to attend and vote at meetings and to whom communications should be sent</p> <p><b>Title</b> (please circle): Mr / Mrs / Ms / Miss / Dr / Other (please state) .....</p> <p>Given Names: ..... Surname: .....</p> <p>Position Held: ..... Signature: .....</p> <p>Where the applicant carries on business in a Region other than the Region in which his business address is situated the applicant may, in respect of each other Region, nominate a person to be an additional representative, to the extent provided for by Clause 8, (2) &amp; (3) of the Constitution. The person so nominated shall represent the Applicant in the specified other Region:</p> <p>Given Names: ..... Surname: .....</p> <p>Position in Company: ..... Region: South <input type="checkbox"/> North <input type="checkbox"/> North West <input type="checkbox"/></p> <p><b>Please provide details separately if you have more than one other office.</b></p>
Business Activities	<p>Principle Business Activity: .....</p> <p>Main Business Involvement: <b>Residential</b> <input type="checkbox"/> <b>Commercial</b> <input type="checkbox"/></p> <p>Approximate value of work carried out in past year: \$.....</p> <p>Average number of employees directly employed: .....</p> <p>Tradesman: ..... Apprentices: ..... Other Building: ..... Office / Other: .....</p>
Director / Principals & Partner Details	<p>Given Names: ..... Surname: .....</p> <p>Street Address: St No: ..... Street Name: ..... Suburb: ..... PC: .....</p> <p>Date of Birth: ..... / ..... / ..... Signature: .....</p>
	<p>Given Names: ..... Surname: .....</p> <p>Street Address: St No: ..... Street Name: ..... Suburb: ..... PC: .....</p> <p>Date of Birth: ..... / ..... / ..... Signature: .....</p>
	<p>Given Names: ..... Surname: .....</p> <p>Street Address: St No: ..... Street Name: ..... Suburb: ..... PC: .....</p> <p>Date of Birth: ..... / ..... / ..... Signature: .....</p>

# APPLICANT DETAILS - you must complete this section

<b>Bankruptcy / Financial Inability</b>	<p>Have you, any Partner, any Director, or the person in charge of building or construction committed an Act of Bankruptcy or been a Director or had management of a company which had its affairs placed under the control of another due to the financial circumstances of the company (including an application to wind up), the appointment of a liquidator, or receiver?</p> <p>NO <input type="checkbox"/> YES <input type="checkbox"/> If YES please provide full details separately.</p>																
<b>Other Affiliations</b>	<p><b>Are you a member of any other Employer or Professional Organisation?</b></p> <p>NO <input type="checkbox"/> YES <input type="checkbox"/> If YES please provide full details: .....</p>																
<b>References</b>	<table border="0"> <tr> <td>Names of three (3) credit / financial references (or provide written references)</td><td>Telephone No.</td></tr> <tr> <td>(1) .....</td><td>(.....).....</td></tr> <tr> <td>(2) .....</td><td>(.....).....</td></tr> <tr> <td>(3) .....</td><td>(.....).....</td></tr> <tr> <td>Names of three (3) character / industry references (or provide written references)</td><td>Telephone No.</td></tr> <tr> <td>(1) .....</td><td>(.....).....</td></tr> <tr> <td>(2) .....</td><td>(.....).....</td></tr> <tr> <td>(3) .....</td><td>(.....).....</td></tr> </table>	Names of three (3) credit / financial references (or provide written references)	Telephone No.	(1) .....	(.....).....	(2) .....	(.....).....	(3) .....	(.....).....	Names of three (3) character / industry references (or provide written references)	Telephone No.	(1) .....	(.....).....	(2) .....	(.....).....	(3) .....	(.....).....
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(1) .....	(.....).....																
(2) .....	(.....).....																
(3) .....	(.....).....																
<b>Disqualifications</b>	<p>Have you any Partner, any Director, other person in charge of building or construction work been fined or disqualified from holding any licence or accreditation by any State or Territory licensing or home warranty body over the past 5 years?</p> <p>NO <input type="checkbox"/> YES <input type="checkbox"/> If YES please provide full details separately.</p>																
<b>Building Disputes Claims</b>	<p>Are you now or have you been involved in any building or contractual dispute or have or had a claim relevant to your building work within the last 24 months which is unresolved or which has required the involvement of another party to resolve the dispute i.e. arbitrator, mediator, disputes tribunal (Small Claims) or any insurer?</p> <p>NO <input type="checkbox"/> YES <input type="checkbox"/> If YES please provide full details separately.</p>																
<b>Criminal Offences</b>	<p>Have you, any Partner, Director or the person in charge of construction work, been convicted of a criminal offence within the last five years?</p> <p>NO <input type="checkbox"/> YES <input type="checkbox"/> If YES please provide full details separately.</p>																
<b>Financial Direct Debit Payment</b>	<p>The Association provides for subscription fee payments to be made via direct debit (MANDATORY FOR SUBSCRIPTION FEES). On confirmation of approval of membership you will be provided with the appropriate *Authority to Deduct Payments paperwork to commence payment of your membership subscription fee via direct debit.</p> <p><b>PAYMENT OPTIONS</b></p> <p>Monthly <input type="checkbox"/> 12 Monthly <input type="checkbox"/></p> <p><b>*AUTHORITY TO DEDUCT PAYMENTS</b> - this authority allows the debit of amounts payable by the Customer Under the Direct Debit Request Service Agreement (DDRSA) between the Customer and Master Builders' Association of Tasmania Inc. By signing the Declaration form (will be provided) you acknowledge that the Direct Debit is governed by the Terms of the Authorisation (will be provided).</p>																

## APPLICANT DETAILS - you must complete this section

### ANNUAL SUBSCRIPTION FEES 2019-2020

Category	Details	Price ex GST	Price inc GST	Monthly ex GST	Monthly inc GST
<b>General/Commercial Contractor</b>	Based on annual turnover				
<b>Housing Contractor</b>	T/O less than \$1.5 Million	\$832.00	\$915.20	\$69.33	\$76.27
	T/O is between \$1.5 – \$3 Million	\$1082.00	\$1190.20	\$90.17	\$99.18
	T/O more than \$3 Million	\$1353.00	\$1488.30	\$112.76	\$124.02
<b>Trade Contractor - Commercial</b>	<i>Specialist/ General</i>	\$796.00	\$875.60	\$66.33	\$72.97
<b>Trade Contractor - Housing</b>	<i>Specialist / General</i>	\$650.00	\$715.00	\$54.17	\$59.58
<b>Trade Supplier</b>		\$510.00	\$561.00	\$42.50	\$46.76
<b>Service Provider</b>		\$510.00	\$561.00	\$42.50	\$46.76
<b>Affiliate Member</b>		\$203.00	\$223.30	\$16.92	\$18.61

<b>Declaration</b>	<p>I/We, the applicant, hereby certify that, to the best of my/our knowledge and belief, the information supplied herein is true and correct in every particular. I/We understand and agree with the attached Privacy Statement.</p> <p>I/We give express authority to Master Builders' Association of Tasmania Inc. and its servants and agents to where applicable;</p> <ul style="list-style-type: none"> <li>• make any enquiries it considers necessary to enable this application to be considered and</li> <li>• collect, use and disclose my/our personal information that amounts to sensitive information under the Act, as required to assess me/us for or provide me/us with relevant products or services.</li> </ul> <p>I/We hereby agree if elected to membership of Master Builders' Association of Tasmania Inc. to be bound by the Association's Constitution and Rules and any by-laws or rules made in conformity thereof.</p> <p>I/We further understand that to resign from membership I/we must do so in writing addressed to the Executive Director and that any dues payable but not paid to the time of receipt of written notice may be sued for and recovered as a debt to the Association.</p> <p><b>Name of Director / Partner / Sole Trader:</b> ..... <b>Position:</b> .....</p> <p><b>Signature of Director / Partner / Sole Trader:</b> ..... <b>Date:</b> ..... / ..... / .....</p>
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### For more information please contact your nearest office

#### Hobart

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